



KAB Enterprises Inc dba Five Star Education  
3492 Placid Dr. Davidson, NC 28036  
704-622-4723

<https://www.fivestarhomeinspections.us/Five-Star-Education.asp>

## **Policies & Procedures Disclosure**

**Date of Publication:** January 27, 2025

**Legal Name of Education Provider:** KAB Enterprises Inc dba Five Star Education

**Name of Education Director:** Kris Brown

**Names of Faculty and of Full-Time Officials:** Kris Brown - Owner and Instructor

## **Education Provider Certification**

This Education Provider is certified by the North Carolina Real Estate Commission. The Commission's address is 1313 Navaho Drive, Raleigh, NC 27609. Any complaints concerning the Education Provider or its affiliated instructors should be directed in writing to the Commission. A link to the Complaint Form is provided on the Commission's homepage (ncrec.gov).

Per Commission Rule 58H .0204, the Education Provider must provide each prospective student with a copy of the Education Provider's Policies & Procedures Disclosure (PPD) prior to payment of any nonrefundable tuition or fee. The PPD, which is required by the NC Real Estate Commission, outlines Education Provider policies plus the rights and obligations of the Provider and the student. A signed certification that a student received a copy of the PPD must be retained by the Provider.

**NO STUDENT SHALL BE DENIED ADMISSION ON THE BASIS OF AGE, SEX, RACE, COLOR, NATIONAL ORIGIN, FAMILIAL STATUS, HANDICAPPING CONDITION, OR RELIGION.**

## **Course Offerings**

KAB Enterprises Inc dba Five Star Education conducts the annual Continuing Education courses needed to maintain a real estate license on active status.

## **Broker Continuing Education Courses**

### **Purpose of the Continuing Education Program**

The primary objective of the mandatory Continuing Education Program is to help assure that licensees possess the knowledge, skills, and competency necessary to function in the real estate business in a manner that protects and serves real estate consumers and the public interest. Per G.S.93A-38.5, brokers must complete eight (8) credit hours of instruction annually in subjects approved by the Commission in order to retain eligibility to actively engage in real estate brokerage. Per Commission Rule 58A .1702, the eight hours must be comprised of an Update course and four credit hours of elective courses.

View course descriptions at: <https://www.fivestarhomeinspections.us/Five-Star-Education.asp>

## **Course Materials**

KAB Enterprises Inc dba Five Star Education will provide each student with a copy of course materials in hardcopy manual or downloadable PDF format.

## **Eligibility Requirements for Course Completion Certificate**

Per Commission Rule 58A .1705(a):

In order to receive credit for completing an approved continuing education course, a broker shall:

- (1) attend at least 90 percent of the scheduled instructional hours for the course; (2) provide his or her legal name and license number to the education provider; (3) present his or her pocket card or photo identification card, if necessary; and (4) personally perform all work required to complete the course.

## **Tuition & Fees**

Continuing Education course fees vary based on instructor location. Ranges are generally between \$50.00-\$75.00 per 4-hour course.

## **Registration**

1. Go to: <https://www.fivestarhomeinspections.us/Five-Star-Education.asp>
2. Click Register Here

KAB Enterprises Inc dba Five Star Education accepts the following forms of payment: Visa, Mastercard, Discover, or American Express. **Tuition must be received at time of purchase.**

Continuing Education course fees vary based on instructor location. Ranges are generally between \$50.00-\$75.00 per 4-hour course.

## **Attendance**

- Students in an in-person or synchronous distance learning Continuing Education Course must attend a minimum of 90% of all scheduled instructional hours.
- Early departures from CE courses delivered in-person or via synchronous distance learning are prohibited by Rule 58A.1705.
- Attendance will be closely monitored, including late arrivals and early departures from class sessions and from all scheduled breaks, during in-person and synchronous distance learning courses. All time missed will be recorded for each student.

## **Course Cancellation or Rescheduling / Refunds**

KAB Enterprises Inc dba Five Star Education reserves the right to cancel or reschedule an IN-PERSON course as needed. Students enrolled in a rescheduled or cancelled IN-PERSON course will be given a minimum 1-day notice of the cancellation or revised course schedule. If an IN-PERSON course is cancelled or rescheduled, students will have the following options: (1) reschedule to a new date in the same year or (2) receive a full refund. For IN\_PERSON courses, once a course has been started, no refunds will be given.

**NO REFUNDS OR RE-ENROLLMENTS WILL BE GIVEN AFTER JUNE 10th, the end of the same CE license year.**

## **Withdrawals and Transfers / Refunds**

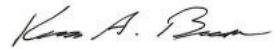
A student may withdraw from an IN-PERSON course by giving written notice to the Education Provider prior to the start of the course. In such event, the student may transfer to another continuing education course in the same license year.

## **Student Conduct**

For IN-PERSON Continuing Education Courses, students are expected to leave their mobile phones and electronic devises on silent mode and participate in the interactive activities between instructor and student as well as student to student.

## **CERTIFICATION OF TRUTH AND ACCURACY**

I certify that the information contained in this Policies & Procedures Disclosure is true and correct and that KAB Enterprises Inc dba Five Star Education will abide by the policies herein.



Kris Brown  
Owner and Education Director

## **CERTIFICATION OF RECEIPT**

I certify that I received a copy KAB Enterprises Inc dba Five Star Education Policies & Procedures Disclosure prior to payment of any non-refundable course registration fee or tuition.

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Prospective Student